MAILBOX RENTAL FORM

StratHR Solutions
62 Hargrave Street, Winnipeg, MB R3C 1N1

This form is for businesses interested in renting a mailbox at our office location.
Please complete the following information accurately. The mailbox rental fee is $50 per month.
By submitting this form, you agree to the terms outlined below.

Business Information

Business Name *

Primary Name *

Business Address *

Contact Email *

Phone Number *

Business Mailing Address

Mailing Address (if different from business address)

Mailbox Rental Details

Acknowledgement of Monthly Fee

I understand the mailbox rental costs $50 per month.

Signature

Preferred Start Date *

Intended Use of Mailbox *

Authorized Individuals for Mail Pickup (First and Last Names)

Duration of Rental *

☐ Monthly (auto-renewal)

☐ Quarterly (every 3 months)

MAILBOX RENTAL FORM

StratHR Solutions
62 Hargrave Street, Winnipeg, MB R3C 1N1

Billing Information

First Name *

Last Name *

Billing Address *

Phone Number *

For security, payment card information is not collected on this emailed form.
StratHR Solutions will provide payment instructions separately after the rental is approved.

Agreement to Handle Mail Responsibly

I agree to handle mail and packages responsibly and in compliance with all relevant laws, regulations and the mailbox rental terms provided by StratHR Solutions.

Signature

Emergency Contact

First Name

Last Name

Address

Phone Number

Consent to Terms of Service

I have read and agree to the terms and conditions provided regarding mailbox rental services.

Signature

Automatic Renewal and Cancellation Policy

I understand that monthly mailbox rentals will automatically renew unless I provide written notice of cancellation in accordance with the rental terms provided by StratHR Solutions.

MAILBOX RENTAL FORM

StratHR Solutions
62 Hargrave Street, Winnipeg, MB R3C 1N1

Disclaimer and Final Agreement

I confirm that the information provided in this form is accurate to the best of my knowledge.
I understand that submitting this form does not guarantee mailbox availability or constitute a confirmed rental. StratHR Solutions will contact me regarding approval, payment and next steps.

I agree to use the mailbox service lawfully and in accordance with all applicable terms and conditions.

Applicant Signature *

Date *

Submission Instructions

Please send the completed form to:

christian@strathrsolutions.ca

Mailbox location: 62 Hargrave Street, Winnipeg, MB R3C 1N1

Mailbox rental fee: $50 per month

A StratHR Solutions representative will contact you regarding availability and payment.

For StratHR Solutions Use Only

Application Status ☐ Approved ☐ Pending ☐ Declined

Mailbox / Reference Number

Reviewed By

Date

Notes